

AMERICAN SOCIETY OF NEURORADIOLOGY POSITION DESCRIPTION
As of: April 2011

TITLE OF POSITION: Member-at-Large
TERM OF POSITION: 2 Years
DIRECT REPORTING: Officers and ASNR Members

DESCRIPTION OF DUTIES

- Manages the affairs of the Society as subject to the limits of the Constitution; leads by example, and represents the Society's membership.
- Adopts resolutions and policy statements representing the position of ASNR.
- Assists the Officers in providing oversight on future direction in meeting the Society's goals and membership growth.
- Understands the issues, and reads all reports before official meetings.
- Seeks and respects the opinions of other Executive Committee members.
- Participates actively in meetings and governance of the Society through formulation, review, and execution oversight of the business decisions guiding the overall direction.
- Acts as a liaison for committees as directed by the President.
- Assists Officers in identifying volunteers and future members.
- Reads and understands the Constitution, Strategic Plan, and past Executive Committee meeting minutes.

SKILLS REQUIRED

Strong organizational and leadership skills; excellent communication (verbal and written) and interpersonal skills; flexibility; ability to prioritize work and manage multiple projects simultaneously.

EXPERIENCE REQUIRED

Must be a *Senior* voting member of the Society in compliance with all regulations governing the practices of the specialties of Neuroradiology and Radiology, as directed by the ABR, ABMS, etc. Prior service as an ASNR committee chair is required.

OTHER REMARKS

Requires strong service orientation, initiative, good judgment and ability to maintain composure. Ability to work independently and with large groups. A motivated individual with strong initiative and desire to succeed. Moderate domestic and local travel required (approximately 4-5 times per year). Overtime and weekend work required.